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**\*Only complete applicable details\***

| Client profile  |   |                      |  |  |   |           |  |  |                               |
|---|---|----------------------|--|--|---|-----------|--|--|-------------------------------|
| Client name:  |   |                      |  |  |   |           |  |  |                               |
| Client surname:   |   |                      |  |  |   |           |  |  |                               |
| Email address:  |   |                      |  |  |   |           |  |  |                               |
| Contact number:   |   | Alt contact number:  |  |  |   |           |  |  |                               |
| Company name:   |   | Registration number: |  |  |   |           |  |  |                               |
| Company address:  |   | VAT number:          |  |  |   |           |  |  |                               |
| Property details  |   |                      |  |  |   |           |  |  |                               |
| Full collection address:  |   |                      |  |  | Full delivery address:                      |           |  |  |                               |
| Requirements at collection:   |   |                      |  |  | Requirements at delivery:                   |           |  |  |                               |
| Additions at collection:  |   |                      |  |  | Additions at delivery:                      |           |  |  |                               |
| Tick box  | Feature:  | Define:              |  |  | Tick box                                    | Feature:  | Define:  |  |                               |
| <input type="checkbox"/>  | Stairs  |                      |  |  | <input type="checkbox"/>                    | Stairs    |  |  |                               |
| <input type="checkbox"/>  | Hoisting  |                      |  |  | <input type="checkbox"/>                    | Hoisting  |  |  |                               |
| <input type="checkbox"/>  | Shuttling   |                      |  |  | <input type="checkbox"/>                    | Shuttling |  |  |                               |
| Full additional collection address:   |   |                      |  |  | Full additional delivery address:           |           |  |  |                               |
| Requirements at collection:   |   |                      |  |  | Requirements at delivery:                   |           |  |  |                               |
| Additions at collection:  |   |                      |  |  | Additions at delivery:                      |           |  |  |                               |
| Tick box  | Feature:  | Define:              |  |  | Tick box                                    | Feature:  | Define:  |  |                               |
| <input type="checkbox"/>  | Stairs  |                      |  |  | <input type="checkbox"/>                    | Stairs    |  |  |                               |
| <input type="checkbox"/>  | Hoisting  |                      |  |  | <input type="checkbox"/>                    | Hoisting  |  |  |                               |
| <input type="checkbox"/>  | Shuttling   |                      |  |  | <input type="checkbox"/>                    | Shuttling |  |  |                               |
| Package creation  |   |                      |  |  |   |           |  |  |                               |
| Promotion/referral/voucher code:  |   |                      |  |  |   |           |  |  |                               |
| Are you a pensioner?  |   |                      |  |  | <input type="checkbox"/> Yes                |           | <input type="checkbox"/> No                          |  |                               |
| Tick box  | Moving services:  |                      |  |  | Notes:                                      |           |  |  |                               |
| <input type="checkbox"/>  | Local move  |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Nationwide  |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Office/ warehouse move  |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Mini move   |                      |  |  |   |           |  |  |                               |
| Tick box  | Additional services:  |                      |  |  | Notes:                                      |           |  |  |                               |
| <input type="checkbox"/>  | Packing goods into boxes  |                      |  |  | <input type="checkbox"/> Everything         |           | <input type="checkbox"/> Partial Define.             |  |                               |
| <input type="checkbox"/>  | Unpacking of goods from boxes   |                      |  |  | <input type="checkbox"/> Everything         |           | <input type="checkbox"/> Partial Define.             |  |                               |
| <input type="checkbox"/>  | Dismantling of furniture (Limited)                                    |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Reassembling of furniture (Limited)                                   |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Wrapping service - <i>protective wrapping for household content</i>   |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Basic cleaning services – <i>floors, cupboards, counters, toilets</i> |                      |  |  | <input type="checkbox"/> Collection Address |           | <input type="checkbox"/> Delivery Address            |  | <input type="checkbox"/> Both |
| Service date range  |   |                      |  |  |   |           |  |  |                               |
| Preferred Start-End date:   |   |                      |  |  |   |           |  |  |                               |
| Job Notes   |   |                      |  |  |   |           |  |  |                               |
| Estimate boxes:   |   |                      |  |  | Where did you hear of us?                   |           |  |  |                               |
| Do you have Goods In Transit insurance?   |   |                      | <input type="checkbox"/> YES / <input type="checkbox"/> NO (Refer to T's & C's.) |  | <input type="checkbox"/> Website            |           | <input type="checkbox"/> WhatsApp group-Define.      |  |                               |
|   |   |                      |  |  | <input type="checkbox"/> Google             |           | <input type="checkbox"/> Promotional content-Define. |  |                               |
|   |   |                      |  |  | <input type="checkbox"/> Facebook           |           | <input type="checkbox"/> Friend/Family-Define.       |  |                               |
|   |   |                      |  |  | <input type="checkbox"/> Instagram          |           | <input type="checkbox"/> Return client               |  |                               |
|   |   |                      |  |  | <input type="checkbox"/> LinkedIn           |           | <input type="checkbox"/> Other-Define.               |  |                               |
| Inventory capturing services  |   |                      |  |  |   |           |  |  |                               |
| <i>Please note that these services are charged additional and limited to availability</i> |   |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Inventory of Furniture (Done prior to or on service day)              |                      |  |  |   |           |  |  |                               |
| <input type="checkbox"/>  | Inventory of Boxes (Only when content is packed by DC Move It)        |                      |  |  |   |           |  |  |                               |

